

PRELIMINARY AGENDA FOR TUESDAY, FEBRUARY 3, 2004 BOARD OF SUPERVISORS REGULAR MEETING

CALL TO ORDER - 10:00 A.M. - BOARD OF SUPERVISORS' MEETING ROOM

INVOCATION - Rev. Tom Hayes, Pastor, Little Fork Episcopal Church

PLEDGE OF ALLEGIANCE TO THE FLAG

RE: APPROVAL OF AGENDA - ADDITIONS AND/OR DELETIONS

***1) RE: MINUTES**

The minutes of January 6, 2004 regular meetings will be presented to the Board for approval. ***Correction to January 6, 2004 day meeting – on page 1 – RE: ELECTION OF CHAIRMAN – should read ... “With no further nominations, Mr. Lee moved, seconded by Mr. Walker, that the nominations be closed.***

2) CONSENT AGENDA: All item(s) listed below are considered to be routine by the Board and will be enacted by one motion. If a discussion is desired that item will be removed from the Consent Agenda and considered separately.

* a. The Board will consider approving a budget amendment for the Department of Emergency Services and the Department of Environmental Services in the amount of \$25,182.09 for expenses experienced due to Hurricane Isabel. The Federal Emergency Management Agency (FEMA) through the Department of Emergency Management reimbursed the County for 96% of those funds;

* b. The Board will consider approving a budget amendment for the Sheriff's Office for funds received from an anonymous donor in the amount of \$20,000.00. No specific use has been determined;

* c. The Board will consider advertising for a public hearing on a budget amendment and re-appropriation of funds to the School Capital Projects Fund in the amount of \$660,000 for various capital needs;

*d. The Board will consider renewing Agreement of Lease with DALRO;

➔ *e. ***The Board will correct a typographical error in the approved Ordinance for Assessment of New Buildings and Extension of Time for Paying Assessment;***

GENERAL COUNTY BUSINESS

***3) RE: SERVICE AWARDS**

The Board will recognize employees with 5, 10, 15, 20, 25, 30 and 35 years of service with the County.

***4) RE: SCHOOL CONSTRUCTION OVERSIGHT COMMITTEE**

The following individuals will provide an update on the School Construction Oversight Committee:

Joe Ray Daniel – General update
Ron Miller – Chairman, Architectural Sub-committee
Tony Troilo – Chairman, Site Sub-committee

➔ 4-A **RE: CAPITAL IMPROVEMENT PLAN (C.I.P.)**

The Board will consider giving permission to the County Administrator to forward to the Town the recently amended C.I.P., which includes school construction.

*5) **RE: DISABILITY SERVICES BOARD UPDATE**

David Scott, Chairman, will update the Board on the DSB's activities.

*6) **RE: AGREEMENT BETWEEN CULPEPER COUNTY AND WILLOW RUN CO., INC.**

The Board will consider an amendment to the agreement, amending a prior agreement executed in 1998, with Willow Run Company, Inc.

*7) **RE: REVENUE SHARING 2004-2005**

The Board will consider applying for Revenue Sharing Funds for FY 05. VDOT will match up to \$500,000 for road projects in the County.

*8) **RE: SUPPLEMENTAL REVENUE SHARING 2003-2004**

The Board will consider applying for supplemental Revenue Sharing Funds from FY 04. VDOT will accept applications for matching funds of up to \$100,000 for roads projects in the County.

➔ 8-A **RE: AWARD OF CONTRACT**

The Board will consider awarding contract for recycling and solid waste hauling services to Efficient Roll-off and Recycling

➔ 8-B **RE: CONSIDERATION OF STATE/COUNTY AGREEMENT**

The Board will consider approving a State/County Agreement for a second VDOT Recreational Access Grant for Culpeper Community Complex.

NEW BUSINESS

COMMITTEE REPORTS

*9) **E-9-1-1 BOARD OF DIRECTORS/JANUARY 15, 2004/7:30 A.M.**

*10) **PUBLIC SAFETY COMMITTEE/JANUARY 15, 2004/8:00 A.M.**

*11) **RULES COMMITTEE/JANUARY 22, 2004/9:00 A.M.**

*12) **ECONOMIC DEVELOPMENT REPORT**

*13) **AIRPORT ADVISORY COMMITTEE**

14 **ADMINISTRATOR'S REPORT**

1. VACo/VML Legislative Day scheduled for February 12, 2004 at the Omni Richmond Hotel. The Town is making dinner arrangements with the legislators.
- * 2. Governor's Visit on Tax Proposal and Impact on Business - February 5, 2004 at the Depot Conference Center from 1:00 p.m. – 2:30 p.m.

CLOSED SESSION (See Attachment)

ADJOURNMENT

CLOSED SESSION MOTION
BOARD OF SUPERVISORS MEETING
February 3, 2004

Mr. Chairman, I move we enter into closed session, as permitted under the following Virginia Code Sections, and for the following reasons:

1. Under Virginia Code § 2.2-3711(A)(1), to discuss performance issues relating to specific County employees.
2. Under Virginia Code § 2.2-3711(A)(1), to consider:
 - (A) Prospective candidate for reappointment to the Cable Commission.
 - (B) Prospective candidate for appointment to the Cable Commission.
 - (C) Prospective candidate for reappointment to the Disability Services Board.
 - (D) Prospective candidates for appointment to the Disability Services Board.
 - (E) Prospective candidate for reappointment to the Parks and Recreation Advisory Committee.
 - (F) Consideration of resignation from Economic Development Advisory Committee.
3. Under Virginia Code § 2.2-3711(A)(3), to discuss the potential acquisition of specific real property for a public purpose.
4. Under Virginia Code § 2.2-3711(A)(7), to discuss probable litigation regarding a specific County department.

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CALL TO ORDER – 7:00 P.M. - BOARD OF SUPERVISORS' MEETING ROOM

CITIZEN FORUM - (Limit to 3 minutes/ends at 7:30 p.m. – The Chairman will call for comments on any item that is not on the agenda)

RE: AGENDA ADDITIONS AND/OR DELETIONS

PUBLIC HEARINGS

- *1) **THE BOARD WILL RECEIVE PUBLIC COMMENTS AND CONSIDER AMENDING CHAPTER 12 (TAXATION) OF THE COUNTY CODE TO INCREASE ADMINISTRATIVE COST TO COLLECT DELINQUENT TAXES FROM \$20.00 TO \$25.00 AND TO INCREASE THE FEE FOR TAXES COLLECTED SUBSEQUENT TO JUDGEMENT FROM \$25.00 TO \$30.00**
- *2) **THE BOARD WILL RECEIVE PUBLIC COMMENTS AND CONSIDER AMENDING CHAPTER 12 (TAXATION) OF THE COUNTY CODE AND ADD A NEW ARTICLE TO BE ENTITLED "BUSINESS LICENSE FEE"**

NEW PLANNING COMMISSION BUSINESS

- *3) **CASE NO. U-2043-03-1.** Request by Mary M. O'Shaughnessy for approval of a use permit for construction of a tenant unit. The property is located off Route 613 in the Jefferson Magisterial District and contains 22.56 acres. Tax Map/Parcel No. 2/23B.
- *4) **CASE NO. U-2044-03-1.** Request by J. Robert Yeaman for approval of a use permit to allow a tenant unit. The property is located off Route 711 in the Stevensburg Magisterial District and contains 12.45 acres. Tax Map/Parcel No. 22/20C.
- *5) **AMENDMENT TO ARTICLE 3 AND ARTICLE 9 OF THE ZONING ORDINANCE.** The Board of Supervisors will consider amendments to Article 3, Section 3-2-3.3 and Article 9, adding a new Section 9-1-5B, of the Culpeper County Zoning Ordinance. The amendments would remove the conditional use permit requirements currently in place for tenant units. Criteria for permitting tenant units would be established. Tenant units are accessory dwelling units permitted on a single parcel of land in addition to a primary dwelling. The proposed criteria are set forth in the proposed Article 9, Section 9-1-5B, which is available for review at the Department of Development, 302 N. Main Street, Culpeper, VA.

ADJOURNMENT

REPORTS

The following reports are available for review in the County Administrator's Office:

- *6)
 1. Planning Commission minutes of January 14, 2004
 2. Department of Development Quarterly Report-October, November, December 2003, and Fee Report for Year 2003

3. Clerk's Monthly Financial Report – January 2004
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